



## Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

### To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall, Tuesday 15<sup>th</sup> January 2019, 7pm** for the purpose of transacting the following business:

*C Moore*

Interim Parish Clerk  
9<sup>th</sup> January 2019

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Tuesday 18<sup>th</sup> December 2018**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Handyman / Grounds Maintenance
  - b) Closure of Church Road crossing
  - c) Dog Fouling – Signage / Targeted Campaign
  - d) Broadband in Cantley
- 7) **Highways and Transport**
  - a) Peregrine Close Traffic Island
- 8) **Finance**
  - a) To consider payment of the following

i) C Moore	Salary – January 2019	£168.57
ii) HMRC	PAYE for January 2019	£42.20
iii) Came & Company	Insurance – PC (20%) and Staithe (80%)	£1,058.12
iv) C Moore	Expenses	£23.04
- 9) **Correspondence**
  - a) Norfolk Local Access Forum
  - b) Maintenance of memorial garden / Diana tree
- 10) **Planning**
  - a) None.
- 11) **Ongoing Matters, if any.**
  - a) Community Emergency Plan
- 12) **New Matters, if any.**
  - a) None
- 13) **Items for Next Month's Agenda**
- 14) **To confirm date of next meeting: Thursday 21<sup>st</sup> February 2019 at 7.00pm at Cantley Village Hall**