

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 17th June 2021 at 7.00pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Kevin Francis
Brenda Pawsey
Steve Bennett
Jan Davis

Also present: Melanie Eversfield, The Clerk, and District Councillors Sue Prutton and Grant Nurden.

1. Public Forum

District Councillors had submitted a report on the activities of the District Council since the last meeting.

2. Apologies

Apologies were received and accepted from Norma Knight and Peter Key.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 20th May 2021

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

5. Urgent Items to be raised through the Chair

There were none.

8. Matters Arising

- a) Manor Barn – It was noted that Broadland had responded asking for photographs of the driveway. The Clerk has submitted this evidence and will chase a response. **Clerk**
- b) Yare Grain – It was noted that the Clerk had looked at the previous planning application and what was proposed is not there. The Clerk to seek a site meeting with Planning Enforcement. **Clerk**
- c) Parish Partnership Bid – It was noted that a faculty will be required for the project to go ahead. The Clerk to work with Revd Greenland on the matter. **Clerk**

9. Highways and Transport

Lots of issues were raised which the Clerk will raise with both NCC Highways and Highways England.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2022 as at 31st May 2021 was received and noted.
- b) The Internal Auditor's Report for 2020/2021 was received and noted.
- c) It was confirmed that Cantley, Limpenhoe and Southwood Parish Council can exempt itself from External Audit.
- d) The Annual Governance Statement was received and **agreed**.
- e) The Annual Accounting Statement was received and **agreed**.
- f) The following payments were consider and **agreed** that all should be paid by Standing Order:- **Clerk**

Mrs M Eversfield	Salary June 2021	£203.79
HMRC	PAYE June 2021	£46.80
Mrs Anne Barnes	Internal Audit	£66.00
FOCUS	Annual Grant	£200.00
Cantley PCC	Church Maintenance Grant	£550.00
Cantley Village Hall	Annual Grant	£685.00
Limpenhoe PCC	Church Maintenance Grant	£400.00

9. Planning

- a) The South Norfolk Village Clusters Housing Allocations Plan Regulation 18 Consultation was received and noted.

12. Ongoing Matters

a) Network Rail

An email was received for a parishioner in relation to the Network Rail. It was agreed that the Clerk acknowledges the email and thank the parishioner for their assistance on the matter.

Clerk

b) Poors Land Trust

The Clerk stated that she is still looking into this.

Clerk

c) Cantley Help

Cllr Jan Davis gave a brief update as to what has been happening which is nothing onerous at present. He is looking into the possibility of it becoming a Good Neighbour Scheme.

JD

- d) Cantley Sugar – The Clerk is awaiting details for a meeting with Cantley Sugar and will update the council accordingly.

Clerk**11. Items for the Next Months Agenda**

As per meeting minutes.

Clerk**12. Date of Next Meeting**

Thursday 15th July 2021 at 7.00pm at Cantley Village Hall

The meeting closed at 7.55pm

CHAIR