

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 21st March 2019 at 7.00pm in Cantley Village Hall.**

Present: Dot Machin (Chair)
Steve Bennett
Kevin Francis
Brenda Pawsey
Norma Knight
Peter Key
Melanie Eversfield, The Clerk

Also present: 18 members of the public were in attendance

1. Public Forum

The Chairman introduced the council to the public gallery and thanked them all for attending the meeting.

2. Apologies

Apologies for absence were received from District and County Councillor Andrew Proctor.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 21st February 2019

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

None.

6. Matters Arising

a) Handyman / Grounds Maintenance

This item was deferred to the next meeting of the Parish Council.

Clerk

b) Closure of Church Road Crossing

The Chairman gave a detailed update of the current position. An Officer from NCC Highways is looking into this on our behalf and the Clerk is to send all correspondence to date relating to this case.

Clerk

7. To note the resignation of Michael Smith

Noted

8. Highways and Transport

a) The pavement outside Bulls Eye Cottage in Burnt House Road has sunk. The Clerk to report this to Highways.

Clerk

b) Brenda stated that following the recent hedge cutting around the Parish there was a lot of debris left and when there was high winds this had blown into the roads. The Clerk to report this to Highways.

Clerk

9. Finance

a) Norma Knight was nominated as Internal Control Inspector to carry out quarterly financial checks.

b) Payment of the Clerk's Salary via online payment was considered and **approved**.

c) It was **agreed** to pay the following:-

Mrs M Eversfield	Salary & Expenses March 2019	£207.20
HMRC	PAYE March 2019	£42.80
Mrs M Eversfield	SLCC Membership Contribution	£33.78
Norfolk Parish Training & Support	Membership	£101.34

10. Correspondence

- a) An analysis update from the Norwich Western Link Consultation was received and noted.

10. Planning

- a) BA/2019/0065/FUL & BA/2019/0066/FUL – 2 x steel portal frame buildings for pig rearing on straw based system for 1,000 pigs – Barn End, Grimmer Lane, Cantley, Norwich.

Clerk

The Parish Council would like to make the following comments: -

Following a site visit to the applicant's current farm and the proposed farm the Parish Council were pleasantly surprised and noted the set-up of the business is completely different to the individual councillor's expectations. However, the Parish Council does need to take on the concerns of the residents and represent their views. It is noted that parishioners have traffic and highway concerns of Grimmer Lane. It is noted that a traffic management plan would need to be in place and the applicant has stated that he welcomes suggestions from Norfolk County Council Highways. Residents have concerns over noise and odour coming from the farm in particular greenhouse gasses. Having spoken with the applicant and representatives we are assured that the applicant will have to follow strict guidelines from British Quality Pork (BQP) and that they will assist with any issues. The Parish Council would appreciate a response from the Broad's Authority as to the policies and procedures that will be implemented if this application is approved. The Parish Council would also wish for this application to go before the Planning Committee for a decision to be made.

- b) 20190329 – Two storey side and rear extension and detached garage to existing semi-detached house – Hame, School Lane, Cantley, NR13 3SA.
NO OBJECTION

Clerk

- c) 20190293 – Two storey side extension and single storey side and rear extension – Grove House, Porters Road, Beighton, NR13 3NR.
NO OBJECTION

Clerk

12. Ongoing Matters

There were none

13. Policies and Procedures

- a) It was noted that the Clerk has completed the re-declaration of compliance with the Pensions Regulator.
b) It was noted that the Community Engagement Policy has been reviewed and no changes were needed.
c) It was noted that the Financial Risk Policy and Assessment has been reviewed and no changes were needed.
d) It was noted that the Asset Register has been reviewed and no changes were needed.

14. New Matters

- a) It was noted that there had been a number of burglaries to sheds in the Parish lately and it was **agreed** to put something in the newsletter asking residents to be vigilant.

Clerk

15. Items for the Next Months Agenda

None.

16. Date of Next Meeting

The next meeting would be Thursday 4th April, 7pm at Cantley Village Hall and Thursday 18th April 2019, 7pm at Cantley Village Hall.

The meeting closed at 8.30pm.

CHAIR