



## MEETING AGENDA

(Published 9<sup>th</sup> February 2024)

Cantley, Limpenhoe and Southwood Parish Council  
Thursday 15<sup>th</sup> February 2024 @ 7.30pm at Cantley Village Hall

*Anne Tandy*

Clerk to the Council

### To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on for the purpose of transacting the following business:

1. Welcome and receive apologies for absence.
2. To consider any declarations of interest or applications for dispensations for items on the agenda
3. Public Forum and County and District Councillor Reports
4. To approve the minutes of the meeting held on Thursday 18<sup>th</sup> January 2024
5. To report matters arising from the minutes not on the agenda: for information only

### 6. Planning

To consider the following planning applications:

**BA/2023/0445/FUL** - Cantley Sugar Factory, Station Road, Cantley, Norfolk. Proposal: Replacement of coal-fired boiler and installation of plant items associated with Combined Heat and Power Plant to include 1x turbine, 1x steam generator, 1x compressor station and 1 package boiler inc. stack.

**2024/0190** – Vermont Freethorpe Road Limpenhoe Norfolk NR13 3HZ. Proposal: Demolition of existing conservatory and erection of single storey rear extension

### 7. Net Zero Project

Presentation from BDC on the details of the project.

### 8. Cantley Staithe Charitable Association

- a. To consider the purchase of signage and hardware at a cost of £50.00

### 9. Highways and Transport

- a. Update on the Parish Partnership application
- b. Update on matters reported to Highways
- c. To consider the installation of Broads Authority signage at village gateways and the replacement of village entry signs.
- d. SAM2 report

## 10. 80<sup>th</sup> D Day Anniversary Celebrations – 6 June 2024

Update on plans.

## 11. Policy Review

- a. To approve and adopt the Councillor Code of Conduct
- b. To review and approve the Financial Regulations.

## 12. Finance

- a. To receive and note the bank reconciliation to January 2024
- b. To appoint a Councillor as Internal Control.
- c. To update on the progress of signatories signing up to the online banking system.
- d. To consider the cost of the Clerk attending the NPTS Spring Seminar for £27.50. This is split 50%.
- e. To approve the following payments:

Date	Recipient	Description	Amount
31/02/2024	Anne Tandy	Salary – for February 2024	£361.81
15/02/2024	Anne Tandy	Expenses – WAH and travel	£36.80
11/02/2024	HugoFox	Website Hosting – Direct Debit	£9.99 + VAT
15/02/2024	CAN	Subscription	TBC
15/02/2024	NALC	Subscription	TBC

## 13. Correspondence

- The Tree Council – Broadsheet 227 February 2024
- Broadland District Council - Town and Parish Council Forum Notes from Tue 6th Feb

## 14. Items for Next Meeting's Agenda on **Thursday 21<sup>st</sup> March 2024** at 7.00pm at Limpenhoe Village Hall.