

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 15th October 2020 at 7.00pm online via Zoom**

Present: Dot Machin (Chair)
Jan Davis
Kevin Francis
Peter Key
Steve Bennett
Brenda Pawsey

Also present: Melanie Eversfield, The Clerk
District Councillors Grant Nurden and Sue Prutton

1. Public Forum

District Councillors Sue Prutton and Grant Nurden made councillors aware of funding that they have access too. Sue to send details of this to the Clerk who will distribute accordingly.

Chair. Dot Machin, mentioned that she had been informed of some developments on the Bowls Green on Station Road that were been undertaken by the Beet Factory. It was **agreed** that the Clerk writes to the Beet Factory asking if the Parish Council can be involved in discussions.

Clerk

2. Apologies

Apologies were received and accepted from Norma Knight.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 17th September 2020

The minutes of the meeting were **agreed** as an accurate record, with minor amendment, and signed by the Chair

5. Urgent Items to be raised through the Chair

a) The Chairman gave a brief outline of the Cantley Community Trust. It was noted that a Parish Council nomination was needed. Councillor Steve Bennett was nominated and **agreed**.

Clerk

b) The Broadland District Council Community at Heart Awards email was discussed. It was **agreed** that the Clerk would send it round to all those committees on the annual meeting distribution list.

Clerk

6. Matters Arising

a) The Clerk read out an email from the Broads Authority regarding the vessel 'vagabond'. It was **agreed** that the Clerk responds stating that it is not just an inconvenience, it is an eyesore that is becoming a health and safety hazard and someone should take responsibility for it.

Clerk

b) The Clerk gave an update regarding outstanding highway issues in Cantley. Various things were noted and the Clerk to feed this back to Highways.

Clerk

c) The Clerk read out an email from Broadland District Council regarding planning enforcement at Yare Grain. This was noted.

d) Cllr Jan Davis stated that Cantley Village Hall are pursuing an insurance claim for the hall flooring.

7. Highways and Transport

a) Correspondence from Norfolk County Council regarding Parish Partnership Bids for 2021/2022 was received. It was **agreed** to investigate the possibility of PROW improvements from the Churchyard to Station Road and bring back to another meeting.

Clerk

b) Correspondence from the Broads Authority regarding FP18 was received and noted.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2020 as at 30th September 2020 was received and noted.

- b) The following payments were considered and **agreed** that all should be paid by Standing Order:- **Clerk**

Mrs M Eversfield	Expenses	£177.28
NPTS	Training	£44.00
Mrs M Eversfield	Salary October 2020	£186.68
HMRC	PAYE October 2020	£46.80

9. Planning Matters

- a) Correspondence relating to a consultation on Coastal Adaptation Supplementary Planning Document was received and noted.

- b) Correspondence relating to a consultation on the Draft Guide to Residential Moorings and the Draft Guide to understanding and addressing the impact of new developments was received. It was **agreed** to move this to the next meeting. **Clerk**

- c) Correspondence from Broadland District Council Planning Enforcement regarding an Animal Rescue in Grimmer Lane was received and noted.

- d) It was **agreed** that the Clerk would chase up action with Broadland District Council in relation to developments at Manor Barns. **Clerk**

10. Ongoing Matters

- a) Network Rail

The Clerk had distributed an update on the recent works by Network Rail. It was **agreed** that the Clerk finds out what the plan is to replace the Lowestoft track. It was also **agreed** to continue to pursue the closure of Church Road crossing. **Clerk**

- b) Limpenhoe Village Green

The Clerk stated that she actioned all the points from the last meeting but she had still not heard from the adjoining landowner. It was **agreed** to chase one more time. **Clerk**

- c) The Poors Land Trust

The Clerk stated that she had investigated every possible avenue to try and get further information but had come to a dead end. It was **agreed** that the Council could do no more and the Clerk to feed this back to feed this back to Rev'd Martin Greenland. **Clerk**

- d) Cantley Pond

The Clerk stated that she had been in contact with Matt Davies, Norwich Fringe Project and a site visit had been arranged for Tuesday 10th November at 9.30am.

11. Items for the Next Months Agenda

Councillors to let the Clerk know by 12th November 2020.

12. Date of Next Meeting

Thursday 19th November 2020 at 7.00pm virtually via zoom.

The meeting closed at 8.30pm.

CHAIR