

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council  
held on Thursday 17<sup>th</sup> March 2022 at 7.00pm at Limpenhoe Village Hall**

**Present:** Dot Machin (Chair)  
Norma Knight  
Brenda Pawsey  
Steve Bennett  
Peter Key  
Jan Davis (also District Councillor)

**Also present:** Melanie Eversfield, The Clerk and 2 residents of the Parish

**1. Public Forum**

District Cllr J Davis had circulated his report before the meeting.

**2. Apologies**

Apologies were received and accepted from Kevin Francis, County Councillor A Proctor and District Councillor E Lamings.

**3. Declaration of Interest for items on the agenda**

There were none.

**4. Minutes of the meeting held on 17<sup>th</sup> February 2022**

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

**5. Urgent Items to be raised through the Chair**

Cllr J Davis gave brief updates in relation to the Norfolk Resilience Forum correspondence and Norfolk Constabulary Crime statistics and crime reporting.

**6. Matters Arising**

- a) Network Rail – Cllr J Davis stated that he had received information from Network Rail in relation to risk assessments for the different level crossings. He will analyse this for the next meeting.
- b) Noticeboard in Langley Road – The Clerk stated that this has been ordered and is awaiting delivery.
- c) Village Sign – It was noted that renovation works were underway.
- d) Station Road Parking – It was noted that this was still an ongoing issue.

**JD**

**7. Highways and Transport**

- a) It was noted that a site meeting taken place on 2<sup>nd</sup> November with NCC Highways. No further communication had been received. The Clerk had chased and was awaiting timelines.

**Clerk**

**8. Finance**

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31<sup>st</sup> March 2022 as at 28<sup>th</sup> February 2022 was received and noted.
- b) Councillors noted salary scale increase in Clerk's hourly rate by £0.24p, which is backdated to 1<sup>st</sup> April 2021, totalling a backpay of £49.92, which is included in the March 2022 salary payment.
- c) The following payments were consider and **agreed** that all should be paid by Standing Order:-

**Clerk**

Mrs M Eversfield	Salary March 2022	£266.82
HMRC	PAYE March 2022	£56.60
Limpenhoe Village Hall	Hall Hire	£30.00

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**9. Ongoing Matters**

**a) Limpenhoe Village Green**

A site meeting with Matt Davies will take place on 25<sup>th</sup> March at 9.30am

**Cantley Pond**

**b)** It was noted that the bench has been ordered and is now just waiting installation.

**Cantley Sugar**

**c)** A meeting with Matt Davies has been arranged for 25<sup>th</sup> March at 11.30am.

**d) Platinum Jubilee** – It was noted that Cantley School Association will arrange a Jubilee Fete on 9<sup>th</sup> July 2022.

**10. Items for the Next Months Agenda**

As per meeting minutes.

**11. Date of Next Meeting**

Thursday 21<sup>st</sup> April 2022 at 7.00pm at Cantley Village Hall.

The meeting closed at 8.30pm

**CHAIR**