



MINUTES

Cantley, Limpenhoe and Southwood Parish Council

Thursday 21st September 2023 7.00pm at Cantley Village Hall

Present: Dot Machin (Chairman), Steve Bennett (Vice Chairman), Jan Davis, Kevin Francis, Peter Key, Norma Knight, Brenda Pawsey

Also Present: Anne Tandy, Locum Clerk

1. Apologies for absence were received from Kevin Francis and Peter Key. **All agreed.**
2. No declarations of interest or applications for dispensations for items on the agenda were given
3. Public Forum and County and District Councillor Reports

Issues raised by the Public:

- The Council website is out of date. *The Clerk is working on this.*
- The Blofield and District Conservation Group (BADCOG) have been together for 40 years carrying out various conservation projects in the area. It was asked if the Council would like to write a letter of congratulations to them. **All agreed.**
- When is the factory opening. It is believed it will be October but no formal notification has been received.

Jan Davis, District Councillor, gave his report (attached).

The village hall committee has indicated that it will soon be ready to carry out the rebuild of the facility. Alternative venues for hirers to be considered during the works. Preference to be the British Sugar Training Centre and St Margarets Church. The village hall will update at the next Council meeting.

4. The Minutes of the meeting which was held on Thursday 20th July 2023 were approved as an accurate representation of the meeting. **All agreed.**
5. No update on matters arising from minutes or any urgent business.
6. **Highways and Transport**
 - a. Issues relating to highways
 - road signs being turned around and a damaged 40mph sign on Station Road have been reported to NCC Highways.
 - The hedge along Well Road, Limpenhoe is in need of trimming as the road is becoming more narrow and affecting visibility. The Clerk to report to Highways.
 - b. An update on the Parish Partnership application was heard. The application is still current and Westcotec have met with Steve to agree the 3 positions for the SAM2: Station Road – dual position, and two on Burnt House Road. These will be shared with NCC Highways for approval and then the paperwork can be completed and the SAM2 purchased.
A grant application for an improved trod path across the churchyard from the top of Church Road is in progress.

7. Planning

- a. The Planning Report of new applications and decisions was noted (attached).
- b. The following planning application was considered:
Application No: 2023/2667
Location: 21 Burnt House Road Cantley Norfolk NR13 3RT
Proposal: Single storey side extension
Comments: No objections.

8. Budget 2024/2025

- a. Funding for any short or medium term projects was considered. A donation to the village hall rebuild fund to be included. Further ideas to be brought to the next meeting.

9. Finance

- a. The balance of the current account as at 21/09/2023 is £5,179.69. The balance of the deposit account as at 21/09/2023 is £16,095.69.
- b. It was proposed to subscribe to the current website host, Hugo Fox at £9.99 +VAT per month. The current free version is being withdrawn from 04/10/2023. **All agreed.**
- c. The grant for grass cutting for Cantley, Limpenhoe & Southwood PCC is to be considered at the next meeting when invoices have been made available.
- d. The following payments were presented for payment. Proposed by Steve and seconded by Norma. **All agreed.**

Date	Recipient	Description	Amount
21/09/2023	NPTS	Annual Subscription	£110.00
21/09/2023	NALC	Good Councillors Guide to Employment	£7.50
21/09/2023	East Cost Transport Users Assoc	Donation	£5.00
01/11/2023	Microsoft 365	Annual Subscription	£69.95
21/09/2023	Anne Tandy	Locum Clerk Service	£310.00
Late Submission			
30/09/2023	Cantley Village Hall	Council Meetings Hall Hire	£95.00

10. Ongoing Matters

- a. An update on Limpenhoe Village Green was given. Signs to be erected to warn public of the danger proposed by the land. A proof of the sign was presented to the Council which was agreed with the addition of the Council's email address as a contact. Quotes will be obtained for approval at the next meeting.

11. Correspondence

- Information regarding the proposed 80th D-Day Celebrations from Bruno Peek.
- Galliford Try Infrastructure have requested volunteers on Parish Councils to carry out surveying during the A47 dualling – *Steve volunteered.*
- Notification of the Postwick Park and Ride reopening. *Thanks to Cllr Eleanor Laming for her work on this. Flyers to be displayed on the noticeboard.*
- SN&BDC Town and Parish Council Forum invite 14 September 2023

12. Items for Next Meeting's Agenda on Thursday 19th October 2023 at 7.00pm at Limpenhoe Village Hall.

- Update from the Cantley VH committee on the rebuild
- 2024/25 Budget

Meeting ended at: 20:16