

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 18th December 2018 at 7.30pm in Cantley Village Hall.**

Present: Dot Machin (Chair)
Steve Bennett
Norma Knight
Brenda Pawsey
Catherine Moore, Interim Clerk

Also present: Five members of the public were in attendance

1. Public Forum

Norma Knight reported that the residential caravan at Church Farm, Limpenhoe had now been connected to utilities. The Clerk was asked to report this further information to Planning Enforcement. **Clerk**

A response had been received from Network Rail regarding the permanent closure of the Church Road rail crossing. A member of the public expressed concern that this would worsen problems of her driveway being blocked by rail commuters, and asked whether hatching markings could be considered. It was **agreed** that Dot Machin would refer this ongoing issue to the MP and the County Councillor, as it was felt that Network Rail were not listening to the legitimate concerns of residents. The Clerk was asked to forward a copy of the correspondence to the emergency services. **DM**

A member of the public reported that the Malthouse Lane vehicles were back, it was **agreed** that this would be checked as it had been seen more recently that they may have been removed again. **Clerk**

A member of the public asked the Parish Council whether they had considered developing a community resilience plan. It was **agreed** that Jan Davis would give a presentation at the February meeting, as the Clerk would have returned from maternity leave and could take this forward. **Clerk**

2. Apologies

Peter Key, Kevin Francis, Mike Smith.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 13th November 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

None.

6. Matters Arising

a) Handyman / Grounds Maintenance

The Clerk had received a good response to enquiries made of local advertisers in the Village Book, and handed the contact details to Steve Bennett and Dot Machin to make arrangements to meet with them to discuss requirements. **SB / DM**

b) Closure of Church Road Crossing

Covered earlier.

7. Highways and Transport

Burnt House Road Traffic Calming

Dot Machin reported that she had received an angry complaint from a member of the public regarding a hole being dug in their front garden relating to this. Highways had agreed to look at a different solution involving hatching and white lining.

The culverts had been cleaned at Cantley Cock. The sign at the crossroads now showed Reedham as well as Limpenhoe. A new SAM2 machine had been installed by the factory, remaining their property, but with occasional use on the public highway. Footpaths had been repaired where damage had occurred through tree roots. It was **agreed** that this good work should be noted in the next newsletter.

Clerk

8. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – December 2018	£168.57
HMRC	PAYE – December 2018	£42.20

9. Correspondence

a) Dog Fouling

The Clerk reported that an email had been received complaining about dog fouling. It was **agreed** to put an item in the next newsletter, as well as see whether more signage could be put up. The Clerk was asked to contact Broadland about targeting the Church Road / Burnt House Road.

Clerk

b) Norwich Western Link Consultation

The Clerk noted that a consultation on the western link (Taverham to Easton) of the Norther Distributor Road had opened for comments.

c) Public Spaces Protection Order: Dog Fouling

The Clerk reported that a consultation on the new PSPO relating to dog fouling had opened, which widened the circumstances when a dog owner could be prosecuted for allowing their dog to foul the highway. It was **agreed** to support this initiative.

Clerk

10. Planning

a) None.

11. Ongoing Matters

a) Parish Council / Staithe Insurance

The Clerk reported that Zurich was unable to insure the pontoons, noting that as an expensive asset they needed to be covered. Came & Company were able to insure at a cost of £1,008.12 for the year. 80% of the premium related to the Staithe. It was **agreed** to cancel the Zurich policy and take out a new policy in the joint Parish Council and Staithe Trust names with Came & Company.

Clerk

12. New Matters

a) Budget and Precept 2019/20

The draft budget was considered and **approved**, with a precept of £10,134.20 representing an increase of 6.38% therefore £39.22 per Band D property.

Clerk

13. Items for the Next Months Agenda

Community Emergency Plan

14. Date of Next Meeting

The next meeting would be Tuesday 15th January 2019, 7pm at Cantley Village Hall.

The meeting closed at 8.15pm

CHAIR