



*Cantley, Limpenhoe and
Southwood Parish Council*

Annual Report

November 2021

Chairman's Report 2020/2021

Due to The Pandemic, our meetings for most of the past year have been 'Zoomed.'

The Parish Clerk arranged facilities on a shared arrangement with two other Parish Councils, and this has worked successfully throughout the year. Thanks to Melanie, and the other Councils for making it possible for us to continue in this way.

Due to Health and Covid travel restrictions, our elected District and County Council reps. have been unable to attend meetings, but we have had regular, valuable support from Sue Prutton and Grant Nurden, in their place, for which we are very grateful.

In the Covid context, Jan Davis coordinated and managed a Cantley Support Group to assist residents in need of help during the crisis. Along with 24 volunteers from The Village, around 20 residents have been helped in various ways including shopping, collecting prescriptions and receiving advice and support.

In addition, Jan has liaised with a wider network of support, The Acle Food Bank, and The Rev Martin Greenland, so providing a wrap-around network of help as necessary.

We received a Grant of £1000 to support this work, and have retained £600 of this, currently, in case of further need, having returned the balance, as requested.

Thanks are definitely in order, to Jan, and the team of volunteers, for this valuable example of Community Support.

Grants

Cantley Village Hall, and Limpenhoe Village Hall both received grants of £6000 this year, from The Parish Council, following a request from Limpenhoe for assistance with the repair of The Village Hall roof.

The roof repair has been successfully completed and it was agreed that Limpenhoe could use the remaining funds for general maintenance and repair to fencing, play equipment etc.

Cantley Village Hall is considering replacing the Hall Floor or resurfacing the Car Park, as funding allows, and has purchased new chairs for the hall.

Cantley Church received a grant of £650 for the management and removal of trees in the Churchyard, in addition to the annual grant for ground maintenance, and this work has been completed.

Highways

Regular visits with Matthew Youngman continued to 2020 Lockdown. All subsequent issues have been dealt with through The Clerk, and response has remained reasonably good, although there are still unresolved issues such as Burnt House Rd markings and flood issues at Grimmers Lane which are still being pursued.

Planning Matters

There are ongoing concerns around development of Cabin 'camping' facilities at The Manor, which have currently managed to bypass the Planning process. We are pursuing this, with the planning officer, with the help of Sue Prutton. On a more positive note, after many years of 'chasing up' the Planning department, the 'screening' planting has happened, at least in part, at Yare Grain.

Generally speaking, the response to all issues raised with The County and District Council, has been slow and spasmodic, due to 'home working' and Furlough, although things do seem to be improving gradually.

Network Rail

A large repair and maintenance project was undertaken by Network Rail last year, which caused a good deal of disturbance to residents, particularly since no vehicular access was allowed over the Church Rd level crossing. Communication and cooperation between The Village and NR is extremely poor, and having exhausted all outside channels of help and support, we are no closer to agreeing a satisfactory way forward with the situation at Church Rd. but continue to try for a better outcome.

British Sugar

We have had meetings with British Sugar regarding planning applications for Temporary Office Accommodation, Change of Footpath, and Top Soil Operation at the end of Grange Road, all of which were satisfactory.

Work has been completed on The BSTennis Courts and Bowling Green site to enable a Health and Fitness activity to happen there, for factory employees and the general community, and we have asked for a meeting with BS, to explore the possibility of the BS recreation Ground being made available for organised football facilities.

Parish Partnership Scheme

We have secured a grant of £3000 as 50% funding to upgrade the well-trodden footpath from The Church to Station Rd, which will link up with the existing footpath to The Village Hall. It is hoped this will be completed shortly.

Limpenhoe Village Green

Matt Davis from The Norwich Fringe Project has drawn up a plan to create a Village Green for The Parish, 'a useable open space for all to enjoy', at Limpenhoe.

This will involve a great deal of work and will be a project stretching over more than one year. Parish Council has agreed a way forward, and had it not been for The Pandemic, this work would have started. It is hoped that it can get underway in the autumn.

Cantley Pond

Matt has also been involved in advising us on what needs to be done to restore the Village Pond and surrounding area to an acceptable level and has drawn up an ongoing plan to achieve this. Council has agreed to an initial outlay of £1900 for the first year's work, which we had hope would have started this Spring, but due to Covid delays will not happen until the Autumn now to allow sufficient nesting time.

Carbon Emissions

Jan Davis has presented The Council with information regarding Carbon Emissions awareness in the community, and as a result, a set of guidelines has been drawn up, against which we are committed to measure activities, projects, planning issues etc. In addition, we will include help and advice, as appropriate in newsletters and on postings.

Dog Fouling

This continues to be an irritant in Cantley in particular. We have again discussed this with The District Council, seeking help and requesting posters to display in the hope it will encourage all dog owners to act responsibly. Posters are no longer available however so we will have to print our own and see if visible reminders to everyone help the situation, as well as always including the item in Newsletters.

Newsletters

Covid has prevented distribution of Newsletters for the past year, in spite of The Clerk continuing to write and update one in the hope that distribution will be possible. Hopefully we will soon be able to distribute one, and as well as having agreed to have them professionally printed, to upgrade their appearance, we are also considering the possibility of more efficient methods of distribution.

General Matters

The Chair has continued to attend **Parish Cluster** meetings with adjacent Parishes, which are useful in terms of sharing knowledge, experience ideas etc.

Budgets have been scrutinised regularly and **Policies and Procedures** reviewed as appropriate. Norma Knight remains the Council member for Budget oversight.

Parish Clerk

The Clerk's Salary has been appropriately adjusted in the last year and Melanie has attended a course for experienced 'Responsible Finance Officers', which she found positive.

We have adopted a **Staff Appraisal Policy** and in line with this will implement a 'supervision' session for The Clerk, to report back to the November meeting of Council.

Thanks to Melanie for her continued high level of commitment, patience and support to CLS Parish Council through what has been an extremely challenging year, and to everyone for 'keeping going'.

Summary of Parish Council Accounts 2020/2021

Receipts

	<u>2019/20 (£)</u>	<u>2020/21 (£)</u>
Precept and Shortfall Grant	10,134.00	10,300.00
Recycling Credits	0.00	0.00
VAT Reclaim	23.40	81.20
Misc. Including Grants	806.50	1,527.60
Bank Interest	7.42	3.60
TOTAL	10,971.32	11,912.40

Payments

	Actual 2019/20 (£)	Actual 2020/21 (£)
Clerk's Salary & Expenses; Training	2,901.44	3,140.31
Insurance	582.00	597.96
Audit Fees	60.00	66.00
Grass Cutting	1,880.00	1,880.00
Subscriptions	99.81	370.41
Hall Hire	196.00	60.00
Maintenance	0.00	0.00
VAT	81.20	108.33
Contingency	0.00	0.00
Misc. Incl.	12,641.95	1,046.62
Grants/Projects		
TOTAL	18,442.40	7,269.63

Bank Reconciliation

Opening Balance at 1st April 2020	12,159.73
Total Income	11,912.40
Total Expenditure	7,161.30
VAT due to Council	108.33
Closing Balance at 31st March 2021	16,802.50

Your Parish Council

The villages of Cantley, Limpenhoe and Southwood are represented by seven Parish Councillors: Dot Machin (Chair); Steve Bennett; Peter Key; Norma Knight; Brenda Pawsey; Kevin Francis and Jan Davis. The Parish Clerk is Melanie Eversfield.

The Parish Council meets eleven times per year, with the following meeting dates planned for 2021:

18th November 2021 Cantley Village Hall

16th December 2021 Cantley Village Hall

Parish Council agendas are published on notice boards and the website 3 clear days before the meeting. Minutes are published on the website after they have been approved. Alternatively they are available from the Parish Clerk. Members of the public are welcome to attend all Parish Council meetings. A time is set aside for public comments before the meeting begins.

Your representatives on Broadland District Council are Councillors Jan Davis and Eleanor Laming who can be contacted on cllr.Jan.Davis@southnorfolkandbroadland.gov.uk and cllr.Eleanor.Laming@southnorfolkandbroadland.gov.uk

Your representative on Norfolk County Council is Councillor Andrew Proctor who can be contacted on 01603 715659 or emailed on andrew.proctor.cllr@norfolk.gov.uk

Contacting your Parish Council:

Post: 18 Kings Road, Coltishall, Norwich NR12 7DX Tel: 01603 712943

Email: cantleyparishcouncil@gmail.com

Website: www.cantleyparishcouncil.org.uk