

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 19th January 2023 at 7pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Steve Bennett (Vice-Chair)
Brenda Pawsey
Peter Key

Also present: Melanie Eversfield, the Clerk, Simon Huggins, Tree Warden, and 1 resident of the Parish

1. Public Forum

District Cllr J Davis and District Cllr E Lamings had circulated a report before the meeting. A lengthy discussion took place in relation to an update from the Beet Factory and the Tree Warden gave an in-depth report in relation to tree and hedge planting in the Parish.

2. Apologies

Apologies were received and accepted from Cllrs J Davis, N Knight and K Francis. County Councillor A Proctor and District Cllr E Lamings also sent their apologies.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 17th November 2022.

The minutes of the meeting were **agreed** as an accurate record and signed by the Vice-Chair.

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

- a) Network Rail – This to be deferred to the next meeting.
- b) Tree and Hedge Planting – This was dealt with under public forum.

7. Highways and Transport

- a) It was noted that the Clerk had corresponded with Highways in relation to the Parish Partnership Bid projects. She can now order the SAM2 and the trod is fine as it is for now.
- b) It was agreed to defer the item regarding an update on meetings with Anglian Water and RSPB to the next meeting.
- c) The Clerk reported that she had asked officers and the leader of Norfolk County Council for a meeting in relation to parking in Langley Road. The response she had received was not suitable and she would therefore go back to them.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2023 as of 31st December 2022 was received and noted.
- b) It was agreed to renew membership to ENTUA at a cost of £5.00 per annum.
- c) The budget and precept for 2023/2024 was considered. It was agreed that the precept be set at £11,000.00.
- d) The following payments were considered and **agreed** that all should be paid by Standing Order:-

Mrs M Eversfield	December Salary & Expenses	£252.63
Mrs M Eversfield	January Salary & Expenses	£251.47

ENTUA
Cantley Village Hall

Membership
Hall Hire

£5.00
£15.00

9. Ongoing Matters

a) Limpenhoe Village Green

It was noted that the Clerk is still investigating further options for the site that are within budget and bring back to the Council.

b) Cantley Pond

It was noted that the Norwich Fringe Project had been to cut and rake the areas around the pond and bench. The Clerk was still waiting for NCC Highways to clear the remainder of the ditch.

10. To receive an update from Cllr J Davis on Cantley Village Hall

An email had been received with an update prior to the meeting which was noted.

11. To confirm meeting dates for 2023

Agreed.

12. To receive information on dog fouling in the parish.

Cllr Davis had sent an email. It was agreed to place a polite notice in the newsletter.

13. To receive a copy of the clerk's annual appraisal.

Noted.

14. To receive an update on newsletter

Various items were agreed. Cllrs to assist with the writing of articles. It was agreed to advertise for someone to deliver the newsletters on our behalf.

15. Items for the Next Months Agenda

As per meeting minutes.

16. Date of Next Meeting

Thursday 16th February 2023 at 7.00pm at Cantley Village Hall.

The meeting closed 8.18pm

CHAIR