

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Tuesday 18th September 2018 at 7pm in Cantley Village Hall.**

Present: Dot Machin (Chairman)
Kevin Francis
Brenda Pawsey
Catherine Moore, Interim Clerk

Also present: Three members of the public were in attendance

1. Public Forum

Brenda reported that both Cantley and Limpenhoe churches would be holding the services at 9.30am on Sundays. The Christmas service would be on 23rd December at 9.30am, and it was suggested that notices could be placed around Cantley informing residents of this. Cantley Church had had four services over the summer, and held morning worship on the first Friday of every month, which was well attended. An interment of ashes had also taken place.

Brenda asked whether anyone was regularly walking the footpaths in the parish and reporting issues? It was confirmed that there was a regular walker who made complaints and seemed to get results.

Brenda suggested that a letter could go to Alfie Hewitt via his parents congratulating him on his latest successes.

2. Apologies

Apologies were received Michael Smith, Steve Bennett and Norma Knight.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 19th July 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chairman.

5. Urgent Items to be raised through the Chair

There were none.

6.a) Matters Arising

Malthouse Lane

Activity had been seen which appeared to include attaching batteries to the two vehicles in front of the sub station, so it was hoped that these would be moved soon.

7. Highways and Transport

a) Report on HE Upton Meeting

A report from Melanie Everfield regarding the dualling of the A47 was noted.

8. Finance

a) It was **agreed to pay the following:-**

Melanie Eversfield	Salary – July & August 2018	£343.02
Melanie Eversfield	Expenses	£19.55
HMRC	PAYE – July, August & September 2018	£127.80
C Moore	Salary – September 2018	£168.77
Limpenhoe PCC	Grass Cutting	£400.00
Cantley PCC	Grass Cutting	£550.00

Cantley Village Hall	Grass Cutting	£685.00
Limpenhoe Village Hall	Grass Cutting	£245.00

b) Repayment of PAYE

A payment of £108.30 had been received from Vicky Powell.

9. Correspondence

The correspondence was noted. The Parish Partnership scheme would be included on the next agenda. **Clerk**

10. Planning

a) None.

11. Ongoing Matters

a) Limpenhoe Working Group Update

Steve Bennett had not yet been able to speak with Mr Dunthorne about this. Someone needed to speak with him about the best form of fencing which would not affect his cattle.

b) Tree Warden

Simon Huggins had volunteered his services as Cantley tree warden. The Clerk was asked to pass his contact details on to the Tree Warden Network. **Clerk**

Cantley Staithe Trust

Dot Machin reported that the Trustees had resigned and the Parish Council would now become the Managing Trustee. The old Trustees had formed a new Cantley Staithe Working Group, and would make recommendations or requests to the Trust. The Trust would meet on the rise of the Parish Council on a quarterly basis. The next Trust meeting would be on 25th October 2018.

The Clerk was asked to write to the owner of the Reedcutter pub to request removal of the canopy from the pontoon. **Clerk**

12. New Matters

a) Website

The Clerk noted that as the Parish Council did not renew their subscription to Norfolk ALC, they would no longer have a website hosted by them. She suggested moving the website to HugoFox, which would require the purchase of a web address. She was asked to go ahead with purchasing a ten year web address provided the price was acceptable, and to move the website. **Clerk**

b) Dog Fouling

Dot Machin reported that there was a big problem with dog fouling in Church Road. It was suggested that some more signs could be put up reminding owners of their responsibilities.

c) Remembrance Memorial Service

It was noted that this was taking place on 11th November, the Clerk was asked to circulate details to all councillors to see whether a representative could attend. **Clerk**

13. Policies and Procedures

a) Health and Safety Checks

The checks had been done, and some minor points had been identified. **Clerk**

14. Items for the Next Months Agenda

Dog fouling.

Clerk

15. Date of Next Meeting

The next meeting would be Thursday 25th October 2018, 7pm at Limpenhoe Village Hall.

The meeting closed at 7.50pm

CHAIRMAN