



# MEETING MINUTES

Cantley, Limpenhoe and Southwood Parish Council

Thursday 19<sup>th</sup> September 2024

Present: Dot Machin (Chair), Jan Davis, Kevin Francis, Peter Key, Norma Knight, Brenda Pawsey.

Also Present: Anne Tandy, Clerk and RFO

1. Welcome and apologies for absence received from Steve Bennett. All agreed.
2. There were no declarations of interest for items on the agenda or any requests for dispensations
3. The minutes of the of the Parish Council meeting held on 18<sup>th</sup> July 2024 were approved as an accurate record of the meeting.
4. The meeting was adjourned for public forum and reports from the County and District Councillors.
  - a. County Councillors report (Appendix A)
  - b. District Councillors report (Appendix B)
  - c. Representative from the Village Hall Committee spoke regarding the work being undertaken as to replace the building. Issues have arisen as part of the process in the costs for a bat survey to be undertaken which has come in at double the price expected. It was agreed that the matter will be added to the next Council Meeting agenda to consider a donation towards this.
5. To report matters arising from the minutes not on the agenda: for information only
  - a. Limpenhoe Village Green – update from Norma Knight; she is still chasing for information.
  - b. Pride in Place Grant – a Silver Birch has been ordered and will be delivered during October/November. The Tree Council have agreed to help with planting.
  - c. Bug Hotel at Cantley Staithe – British Sugar have agreed to supply pallets and Steve Bennett will put them together in situ. The Primary School will be asked if they would like to help with filling it and Council will gather appropriate materials for this.
6. **Planning**
  - a. The planning application **2024/2339**. Installation of 60 ground mounted solar panels at bottom of rear garden. Latona House Station Road Cantley Norfolk NR13 3SQ was considered. Comments: Council agree in principle but support the comments of the adjoining property and would like to see more information regarding the size, scale and angles of the panels and assessments of possible glare and reflectivity on neighbouring properties.

## **7. Staithe Charity**

- a. A resolution was passed that Cantley Parish Council accepts the transfer of Cantley Staithe Charity: number 1140788 as a Charitable Incorporated Organisation (CIO) and becomes the Sole Trustees registered with the Charity Commission. Proposed by Norma Knight Seconded by Dot Machin. All agreed.
- b. A resolution was passed that the CIO Constitution, as amended, reflects the original objects of the Charity and is accepted by the Council as Trustees. Proposed by Brenda Pawsey seconded by Jan Davis. All agreed.
- c. A resolution was passed to accept all assets, property and contracts of Cantley Staithe Charity and that they be transferred to the Parish Council as Trustee. Proposed by Jan Davis seconded by Brenda Pawsey. All agreed.

## **8. Cantley Village Hall Charity**

Following the village hall charity moving to a Charitable Incorporated Organisation (CIO), the Parish Council will no longer act as custodian trustees. A resolution was therefore passed for the Parish Council to agree transfer of the assets of the old Cantley Village Hall Charity to the new CIO and relinquish their role as Custodian Trustees. Proposed by Norma Knight and seconded by Peter Key. All agreed.

## **9. Highways and Transport**

- a. An update on matters reported to Highways was presented. It was also reported that the verge between the footpath and the road on Burnt House Road is overgrowing the footpath and needs to be reported to Highways. The possibility of a wildflower corridor to be investigated and the Fringe Project and NCC Highways to be approached to assess the viability of this.
- b. The Council discussed the option of taking over responsibility for organising grass verge cutting in the Parish with funding from NCC. Discussion took place around liability, contractor availability and the impact of this on the Council. It was therefore decided that the responsibility would remain with NCC at this time. Proposed by Kevin Francis and seconded by Brenda Pawsey. All agreed.
- c. It was considered by Councillors that The Ramblers Association could be approached to ascertain whether they could help with assessing the accessibility of footpaths in the Parish and report back their findings for Highways attention. All agreed.
- d. The options for replacing the fallen tree on School Road/Grimmer Lane were discussed. The Highway Ranger is making enquiries as to the legality of replacing the tree.
- e. The SAM2 reports for July and August 2024 were noted and it is pleasing to see the speed coming down.

## **10. Parish Partnership Scheme**

- a. It was considered whether there are any projects which could be part funded by the Parish Partnership Scheme for 2024/25. To look at funding for a wildflower corridor down Burnt House Road as per item 9a above.

## **11. Broads Authority**

The Broads Authority Consultation: Active Travel was completed collectively to promote the use of cycling and walking around the Broads area before being submitted.

## **12. Net Zero Communities.**

An update from Brenda and Jan was presented. Net Zero group attended the Cantley Fun Day and spoke to various people and groups in attendance. Lots of positive interactions.

### 13. Finance

- a. The bank reconciliation to 31 July and 31 August 2024 was noted. The current balance is: £16,380.60
- b. Consideration was given to projects to be included in the 2025-26 budget. Councillors to consider this and bring ideas to the next meeting.
- c. An update on the progress of signatories signing up to the online banking system was given. All have been approved and set up. Documentation and log in details have been handed to the relevant Councillors. Once everyone has managed to log in, the account will be set up for 2 Councillor authorisation.
- d. The following payments were considered and proposed for payment by Kevin Francis and seconded by Norma Knight.

Date	Recipient	Description	Amount
28/09/2024	Anne Tandy	Salary – for August and September 2024	£722.36
19/09/2024	Anne Tandy	Expenses – WAH and travel for August and September 2024	£86.20
19/09/2024	Anne Tandy	Expenses – Ink Cartridge 50%	£16.60
11/08/2024	Hugo Fox	Website Hosting – Direct Debit	£9.99 +VAT
31/07/2024	Cantley Village Hall	Hall Hire – Inv no: PCHALLHIRE0624	£12.00
11/09/2024	Hugo Fox	Website Hosting – Direct Debit	£9.99 +VAT

### 14. Correspondence

- Consultation - District-wide Design Code for South Norfolk and Broadland districts
- Tree Council Broadsheet Issue 233 - August 2024
- Invite to the Town & Parish Forum Wednesday 7th August 2024
- Invitation to the Broads Society AGM 14 September 2024
- CPRE Update August 2024 – Planning Consultation
- Broads Society Briefing - August 2024
- Broads Society Hidden Threats: Pharmaceutical Pollution in the Broads
- Norwich Western Link project update
- A47 Blofield to North Burlingham - September Road Closures
- Tree Council Broadsheet Issue 234 - September 2024
- BADCOG Newsletter September 2024
- Invitation to the Town & Parish Forum Tuesday 10th September 2024
- Letter from G Simons, Cantley Staithe Charity Trustee regarding the Cantley Staithe. Council *acknowledged the letter and agreed his input and interest is appreciated and matters are proceeding under guidance.*

### 15. Items for the Parish Council Meeting's Agenda on **Thursday 17<sup>th</sup> October 2024** at 7.00pm at **Limpenhoe Village Hall.**

- Donation to the Village Hall Committee
- 2025-26 Projects for budget

Meeting closed at: 21:05

Signed .....

Date: .....

## **COUNTY COUNCILLOR REPORT SEPTEMBER 2024**

### **Norfolk (& Suffolk) County Deals scrapped**

More than £600m of investment to create jobs, homes and infrastructure has been scrapped, after the Government halted Norfolk's devolution deal. It would have enabled Norfolk to invest in areas such as transport, skills and job opportunities, housing and regeneration, tailored to the needs of local people.

Norfolk County Council had secured an in-principle devolution deal in December 2022, to bring more powers and funding to the county - including a £20m investment fund for 30 years.

The Government has now informed the council that the current deal has been halted.

County council leader Councillor Kay Mason Billig said: "I am bitterly disappointed that the new Government has halted our deal.

"Ministers don't support the idea of a Norfolk-only deal, or the idea of a county council leader, elected by the public - even though this would not have involved additional bureaucracy.

"For a Government that is keen on economic growth, this is a shortsighted and damaging decision.

"The Government says it supports devolution, yet it has killed off a deal that was ready to go: a deal that was going to improve lives in Norfolk, and grow our economy and start to address decades of historic under investment in our county.

"Norfolk deserves better than this. I intend to press the Government for talks on how we can salvage as many benefits as possible from our current deal - and ensure we don't go to the back of the queue for new powers and funding."

### **Norfolk County Council on track to meet net zero targets by 2030**

Norfolk County Council is on course to hit its 2030 carbon emissions savings target, according to the latest data.

The council has reduced its emissions by 61% compared to the baseline from 2016/17. This has been achieved by implementing a range of measures, such as improving energy efficiency in its buildings, switching from gas to electric heating, and installing energy-efficient LED street lighting.

The council's project to replace Norfolk's streetlights with energy-efficient LEDs has saved £16.5 million, 88.75 million kWh in energy and more than 26,000 tonnes of carbon. The project is now in its final phases, with the remaining 5% of streetlights to be converted by April 2025.

### **Championing Norfolk's market towns**

Norfolk County Council wants to highlight the crucial role market towns such as Aylsham, Downham Market, and Fakenham play as service centres for local communities and bring together people to share best practice around revitalising them, encouraging pride in place and increasing footfall.

Champions of Norfolk's market towns will come together at a conference on 1 October aimed at showcasing their strengths and developing plans to maximise their future potential. The conference will build on the engagement work the county council has completed through its Norfolk Economic Strategy workshops and Love Your Market Town initiative.

### **Norfolk Rail Prospectus - have your say**

Norfolk County Council's rail prospectus sets out is required to make sure that rail can serve the needs and expectations of passengers, to ensure that it continues to support Norfolk's economy

and helps deliver the housing and jobs growth planned. The prospectus is currently being updated so it can reflect the views of local people and stakeholders.

Ambitions for improvements on routes to London and Cambridge, new stations, decarbonisation of the network, and making stations accessible for all, are part the new rail prospectus that people who live, work and study in Norfolk can now help to shape.

Although the county council does not have any direct say in how the railways are run and invested in, having an up-to-date prospectus in place, that's aligned with Norfolk's Local Transport Plan and Better Together for Norfolk strategy, means Norfolk will be well placed to secure improvements for the county.

The prospectus will be used in the county council's dealings with the government, and organisations including train companies and Network Rail, to get the best for the people and businesses of Norfolk. The consultation will close on 21 October 2024.

### **Bus franchising**

The Government plans to return control of bus franchising services to local transport authorities allowing bus franchising to be available to local authorities to choose the model of how it will operate

Bus franchising involves local authorities granting private companies the right to operate in a specific area but retaining control over key aspects of the service such as routes, timetables and fares. It may not be a suitable model for all authorities or rural areas. Officers are drawing up a report into how this could work in Norfolk.

### **Norfolk residents encouraged to take up free NHS Health Checks**

Norfolk County Council has launched a campaign highlighting to residents that the NHS Health Check is a great opportunity to get their blood pressure checked and receive advice on how to lower their risk of cardiovascular disease and other long-term conditions. The campaign coincides with the national Know Your Numbers blood pressure testing and awareness campaign. It is targeting specific households in the Gt Yarmouth, Norwich, Thetford and Kings Lynn areas where there is a lower take up rate of the NHS Health Check.

Anyone aged 40-74 without a long-term health condition is eligible for an NHS Health Check every 5 years. NHS Health Checks assess your risk of serious illness such as heart disease, type 2 diabetes, stroke, kidney disease and dementia.

Norfolk residents will now be able to carry out an NHS Health Check primarily via their mobile phone, tablet or computer, as part of a pilot scheme by the Department of Health and Social Care (DHSC) that will operate alongside the in-person service. Norfolk, alongside two other local authorities, was selected to test the digital NHS Health Check as part of a national pilot following a competitive expression of interest process.

People who complete the digital NHS Health Check will receive their results and personalised advice on ways to reduce their cardiovascular risk depending on these results. Those with results that fall outside of the normal range will be advised to follow up with their GP.

### **Work to begin on new Norfolk & Norwich University Hospital roundabout**

Improvements are due to be made on the main Norfolk & Norwich University Hospital roundabout through an upcoming developer-led scheme.

Work on the £1 million-plus scheme started on Monday 9 September and will last for around six months. The work will see improved pedestrian and cycle access to the hospital and nearby research park, alongside the installation of a new Toucan crossing.

The developer is leading the project, with certain elements delivered in partnership with Norfolk County Council and South Norfolk Council. This partnership approach has enabled the

improvements to be delivered as a single scheme, reducing disruption to road users during the work.

The roundabout will remain open during the majority of the scheme. Colney Lane East - which leads to the hospital from Round House Way - will be closed to traffic for four weeks in early 2025. During this closure, alternative access to the hospital will be via Hethersett Lane and Rosalind Franklin Road, which provides a direct route to the multi-storey car park and the hospital access road.

### **Delivery of Long Stratton Bypass is on track**

Preliminary works have been underway since the start of this year, with the main construction commencing in late May, following the final approval of the council's full business case from government.

The current estimated overall cost of the bypass is approx. £46.9m with funding primarily sourced from The Department for Transport, a £14.5m commitment from the Greater Norwich Growth Board, plus local developer contributions.

The project is expected to be complete by late 2025.

### **Household support fund extended by 6 months**

The Household Support Fund has again been extended for another 6 months, the Government's work and pensions Secretary [has confirmed](#).

The extension will cost the Government £421 million and will go to councils to help them support the most vulnerable who are struggling with household bill costs, such as food and energy.

With over 60% of local authorities considering ending the support they provide to vulnerable households, the funding has allowed for an extra six months of support.

**Broadland District Councillors Report for Cantley, Limpenhoe & Southwood Parish Council Meeting – 19 September 2024**

Cabinet has approved the Productivity Plan for BDC which will be submitted to the Department of Levelling Up, Housing and Communities. This looks at how the council has transformed the way it delivers goods and services, how it uses technology, and how it can make efficiency savings and work with central government. The plan will be published on the BDC website. The draft plan can be viewed here under item 11 of the Cabinet Agenda 16 July 2024

<https://democracy.southnorfolkandbroadland.gov.uk/ieListDocuments.aspx?CId=143&MId=907&Ver=4>

The Community Links Network are part of the BDC Help Hub and aim to bring together community groups and provide them with resources. They have compiled a new Community Toolkit and will be hosting quarterly meetings. All Community Group representatives in the District are welcome to get involved. The toolkit can be accessed on the website on the following link <https://www.southnorfolkandbroadland.gov.uk/downloads/download/1206/toolkit-for-community-groups>

To sign up to receive a regular e-newsletter, email the Communities team on the address on page 3 of the Toolkit. If you would like more information please contact: Lauren Harris, Community Capacity Officer, 01508 533936 [lauren.harris@southnorfolkandbroadland.gov.uk](mailto:lauren.harris@southnorfolkandbroadland.gov.uk)

Each local authority in England and Wales is required to have a scheme for the allocation of social housing. The Housing Allocations Policy was agreed at Main Council on 25 July 2024 following consultation and legislative changes. The number of households on the BDC housing list has increased to over 1100. This is more than double the number waiting 5 years or so ago and the policy changes will help the council to respond more efficiently to those in need.

The Norfolk Green Infrastructure and Recreational Avoidance and Mitigation Strategy (GIRAMS) is to ensure the council meets its legal duty under the conservation of habitats and species regulations 2017. GIRAMS has been prepared by the 8 Local Planning Authorities of Norfolk in conjunction with Norfolk County Council. Its purpose is to deliver the mitigation necessary to avoid adverse effects on internationally designated sites from the impacts of residential development that is forecast to be delivered across Norfolk until 2038. A Norfolk wide Recreational Impact Avoidance and Mitigation Strategy (RAMS) board has now been set up to oversee the projects to be delivered which will be funded from the tariff collected from new development.

A Carbon Literacy Training Course has been launched in Broadland and is specifically designed for Town and Parish Councillors and community groups. The intention is to see how this pilot is received in Broadland, with the possibility of rolling out to South Norfolk.

It is an Accredited (Carbon Literacy Trust) bespoke Course which covers the science and effects of climate change on a national and local scale and will have an in-depth section on actions that local groups can take including case studies and funding options.

It is a free 7-hour course with lunch/refreshments provided. There are 3 sessions available for a maximum of 3 people from each organisation. These are on:

Tuesday 24<sup>th</sup> September - full day at the Horizon Centre, Broadland District Council office

Saturday 19<sup>th</sup> October full day at Horsford Village Hall

2 evenings on Monday 4<sup>th</sup> November and Monday 11<sup>th</sup> November – need to attend both – at the Diamond Centre in Sprowston. If you are interested and would like to book places please contact BDC on

[environmentalstrategy@southnorfolkandbroadland.gov.uk](mailto:environmentalstrategy@southnorfolkandbroadland.gov.uk) For more information see: [Home - The Carbon Literacy Project](#)

A new footpath has been built along part of Norwich Road, Strumpshaw, to improve the safety of pedestrians in the village.

Broadland District Council has a new information section on its website about Nationally Significant Infrastructure Projects such as major highway schemes, electricity projects and offshore windfarms. There is also an interactive map. <https://www.southnorfolkandbroadland.gov.uk/nationally-significant-infrastructure-projects>

The Solar Together Scheme run in conjunction with Broadland District Council is open for registrations. This is a group buying scheme for solar PV and battery storage systems <https://solartogether.co.uk/broadland/home>

Applications for the Veolia Sustainability Fund are still open. A successful project will provide evidence of one or more of the following: Enhancing biodiversity, promoting sustainable waste behaviours (reduce, reuse and/or recycle), Protecting or preserving resources and the environment, Its use of recycled, reused or reclaimed materials. The closing date is 30 September 2024. <https://www.veolia.co.uk/sustainability-fund>

BDC will be producing a Design Code to shape the requirements for future development in the district.

BDC has plans for a new visitor centre and café at Broadland Country Park. The proposed plans can be viewed on the website from 9 September and residents will be able to submit their comments on the plans. <https://www.southnorfolkandbroadland.gov.uk/broadland-country-park-1/visitor-centre-consultation>

The Town & Parish Council Forum took place on the 10<sup>th</sup> September. Issues covered included: the availability of Bleed Kits and advanced First Aid Training; plans to reform planning policy; the Council's approach to inspection and maintenance of surface water drainage, what you need to look out for, and where to report issues; Carbon literacy training for Parish Councils. The next Forum is scheduled for Thursday 3rd October 1pm – 2pm.

This year's Town and Parish Summit will take place on 13 November at the Horizon Centre. The Summit provides an opportunity to speak to officers from a range of service areas. A survey will shortly be circulated to seek views on items you would like covered.

Cllr Davis is working closely with the manager and consultants for the Net Zero Communities Project, which is engaging with all of the parishes in Brundall Ward. A funding bid has been submitted for a study to explore the feasibility of a cycleway linking Postwick and Brundall.

Cllr Davis is the Broadland Council representative on Community Rail Norfolk and attended the AGM at Norwich Station on the 6<sup>th</sup> September. The Wherry Line Community Rail Partnership (CRP) is a member of Community Rail Norfolk. The volunteer station adopters for Cantley station are members of the Wherry Line CRP.

(Submitted by Cllr Jan Davis and Cllr Eleanor Laming on 17/09/24)