



# Cantley, Limpenhoe and Southwood Parish Council

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Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall**, Thursday 19<sup>th</sup> December 2019, 7pm for the purpose of transacting the following business:

*M Eversfield*

Parish Clerk  
11<sup>th</sup> December 2019

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 21<sup>st</sup> November 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Cantley Pond
  - b) Limpenhoe Village Hall Noticeboard
  - c) Network Rail and Pedestrian Gates response
  - d) Meeting with the Norwich Fringe Project re. Limpenhoe Village Green – 14<sup>th</sup> January at 10am
- 7) **Highways and Transport, if any**
- 8) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 30<sup>th</sup> November 2019.
  - b) To consider allocation of grants to both Limpenhoe and Cantley Village Hall.
  - c) To consider proposed budget for 2020/2021.
  - d) To consider proposed precept for 2020/2021.
  - e) To consider appointment of Anne Barnes as Internal Auditor for 2019/2020.
  - f) To consider grant towards Broadland Tree Network.
  - g) To consider partial payment of SLCC Membership for the Clerk.
  - h) To consider financial request from local resident towards Girl Guides Trip.
  - i) To consider payment of the following:

|                           |                                   |            |
|---------------------------|-----------------------------------|------------|
| i) Mrs M Eversfield       | Salary & Expenses – November 2019 | £253.28 SO |
| ii) HMRC                  | PAYE – November 2019              | £44.40     |
| iii) ESPO                 | Screen, Projector, Filing Cabinet | £309.60    |
| iv) Mrs M Eversfield      | Part payment for SLCC Membership  | £34.81     |
| v) Broadland Tree Network | Subscription                      | £25.00     |
- 9) **Planning, if any.**
- 10) **Ongoing Matters, if any.**
  - a) Churchyard Grass Cutting.
- 11) **Correspondence**
  - a) Power for People re. Request to Support the Local Electricity Bill.
  - b) Broads Authority re. Broads Local Access Forum Constitution Consultation (emailed on 11<sup>th</sup> December 2019)
- 12) **Items for Next Meeting's Agenda**
- 13) **To confirm date of next meeting: Thursday 16<sup>th</sup> January 2020 at 7.00pm at Cantley Village Hall**
- 14) **To resolve that under the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.**
- 15) **To consider report regarding Clerk's Salary.**