

## PARISH COUNCIL MEETING MINUTES

Cantley, Limpenhoe and Southwood Parish Council

Thursday 18<sup>th</sup> July 2024 @ 7.30pm at Cantley Village Hall, NR13 3JB

**Present:** Dot Machin (Chairman), Steven Bennett (Vice Chairman), Jan Davis, Kevin Francis, Norma Knight, Brenda Pawsey, Peter Key arrived at 20:55

**Also Present:** Anne Tandy, Clerk to the Council and RFO

**Members of the Public:** 2

1. Welcome and apologies for absence from Peter Key who may arrive later. All agreed.
2. There were no declarations of interest in items on the agenda or requests for dispensations
3. The minutes of the meeting of the Parish Council meeting held on 20<sup>th</sup> June 2024 were reviewed and agreed as an accurate record of the meeting.
4. The meeting was adjourned for public forum and reports from the County and District Councillors
  - a. County Councillor Report (Appendix A)
  - b. District Councillor Report (Appendix B)
5. A report on matters arising from the minutes not on the agenda: for information only
  - a. Limpenhoe Village Green to be adjourned to a future meeting to consider what course of action needs to be pursued next.
  - b. Pride in Place Grant have extended the deadline for spending the grant until December 2024 to allow Councils who wish to plant trees, to do so in the Autumn.
  - c. Net Zero Communities presentation for the Council's involvement in the project.

### 6. Planning

The approval with conditions of application **2024/1428** at 4 Cantley Road, Limpenhoe, NR13 3JE for front porch and replacement windows was noted.

### 7. Highways and Transport

- a. An update on matters reported to Highways was presented.
  - i. A tree has fallen on Grimmer Lane and to be reported to Highways.
  - ii. Water leak on Burnt House Road is getting steadily worse; to be reported again to Anglian Water.
  - iii. The banks along Burnt House Road are being cleared by the residents living opposite. Highways to be contacted to uniform the whole stretch.
  - iv. Burnt House Road white lines at the chicane need to be replaced.
  - v. Trod path to the Church has become overgrown and has been reported to NCC Highways

- vi. Finger post on Norwich Road, Cow Meadow and Grove Road, is facing in the wrong directions.
- vii. Overgrown hedges on Marsh Road, Limpenhoe to be reported to Highways.
- viii. Potholes on Station Road to be reported to Highways.
- ix. Junction of Old Chapel Road and Norwich Road, Limpenhoe has a build up of silt from field run off and a cyclist has fallen of their bike at this point. To be reported to Highways.
- b. The SAM2 report for June 2024 was presented for Burnt House Road facing south. It was reported that several vehicles are still exceeding 30mph.

## 8. Broads Authority Consultation

A response to the Public Consultation into Body Worn Camera Trial was discussed and agreed to write in support of this project.

## 9. Parish Partnership Scheme

Consideration was given to possible projects which could be part funded by the Parish Partnership Scheme. Some discussion took place regarding the Langley Road grass verge which is used for parking and whether this could be tidied up with shingle. Clerk to investigate with PPS.

## 10. Finance

- a. The bank reconciliation to 30 June 2024 was received and noted. The current balance including all reserves is: £20,640.25
- b. The 1<sup>st</sup> quarter budget report from April to June 2024 was presented. It was raised that the budget for the Clerks salary will be significantly in deficit, but it was reported that this is due to the additional work for the Cantley Staithe Charity and unspent budget lines will be released to make up the shortfall.
- c. Progress of signatories signing up to the online banking system was given. Forms have again been signed and will be taken to the nearest branch for processing.
- d. The delegation of powers for the Clerk to make necessary payments during August 2024 in liaison with the Chair was proposed by Steve Bennett and seconded by Norma Knight. All agreed.
- e. The following payments were proposed by Brenda Pawsey and seconded by Jan Davis. All agreed. The Council noted that the Clerk has worked additional hours to carry out ongoing work with the Charity.

Date	Recipient	Description	Amount
31/07/2024	Anne Tandy	Salary – for July 2024 and 13 hours for the Staithe Charity for May - June 2024	£361.18 + £216.71
18/07/2024	Anne Tandy	Expenses – WAH and travel	£58.10
04/07/2024	Hugo Fox	Website Hosting – Direct Debit	£9.99 +VAT
30/06/2024	Cantley Village Hall	Hall Hire – Inv no: PCHALLHIRE0624	£12.00
18/07/2024	Westcotec	Spare brackets	£123.50 +VAT
18/07/2024	Parish Partnership Scheme	50% payment towards Church trod path	£2,750.00

## 11. Policies

- a. The Freedom of Information Scheme of Publication was reviewed for adoption. Proposed by Jan Davis and seconded by Steve Bennett. All agreed.

20.55 Peter Key arrived at the meeting

- b. The Grant Awarding Policy was reviewed for adoption. Proposed by Steve Bennett and seconded by Brenda Pawsey. All agreed.

## 12. Correspondence

- Email from Broadland District Council offering Free Mental Health Training
- Broads Society Magazine – Harnser
- Email notification of a new entry in The Broads Society Blog - Boating and the Broads Society
- Community Action Norfolk Newsletter
- BADCOG July 2024 Newsletter
- Email notification of a new entry in The Broads Society Blog - A Legacy of Wind Power: Mutton's Mill and the Broads' Drainage Legacy
- Email with details of the Autumn Seminar with Norfolk PTS
- CPRE Campaign Update July 2024
- Email from Galliford Try - A47 Blofield to North Burlingham improvements - Update

## 13. Items for the Parish Council Meeting's Agenda on **Thursday 19<sup>th</sup> September 2024** at 7.30pm at Cantley Village Hall.

- a. Review of parish footpaths and their accessibility
- b. Accounts software
- c. Net Zero Communities

Meeting concluded at: 20:57

Signed .....

Date .....

## Appendix A

### **Broadland District Councillors Report for Cantley, Limpenhoe & Southwood Parish Council Meeting – 18 July 2024**

A new First Bus Green Line bus route (17) started running on 23 June 2024 which serves the Broadland Gate Business Park and stops near the entrance to the Oaks housing development.

BDC have purchased two Zephyr air quality monitors. These will provide the council with real-time, detailed measurements, allowing comparison of air quality in different parts of the district.

Bookings for Tots2Teens Summer sessions are now available. For more information on how to register, book onto sessions, and to see the brochure, follow this link:

<https://www.southnorfolkandbroadland.gov.uk/communities/tots-2-teens>

The WH Smith, Post Office, M&S and Costa outlets are no longer in place at Gridserve at Broadland Gate. Cllr Laming spoke to a staff member on 10 July who said that they are expecting a Costa outlet to be reinstated in the next 2 weeks, together with some sort of food retail outlet at a later date.

The Beverley Road Residents Association in Brundall has been awarded a BDC Get it Started Grant to set up a Beverley Community Orchard. They aim to improve the biodiversity and community benefit of shared “amenity land” spaces on Beverley Road, Foster Close, and Parker Close, by planting wildflower areas, reducing mowing, and planting community orchard trees. They would also like to formalise and support an area where children on the street currently play football without any goalposts. The funds of £300 will go towards trees, topsoil, goalposts and anything left over will be spent on wildflower seeds.

The following topics were discussed at the online Town & Parish Council meeting held on the 9<sup>th</sup> July:

- Annual Play Area Inspections: favourable inspection fees may be arranged through BDC by being added to a Schedule the Council has with ROSPA, who will carry out the work. This is likely to be of interest for parishes paying in excess of £75 for Inspections.
- Bottle Bank Initiative: BDC is introducing a joint working agreement between the District Council and town/parish council on the installation of bottle banks across the districts. The district council organises the operational running of the bank. The town/parish council provides a suitable location for siting and are responsible for the general management of the site. In return the District Council make a yearly payment of £50 per bank to the town/parish councils known as “Adopter Payments”.
- The benefits of the Bottle Bank scheme are to:
  - Collect a high-quality recyclable material.
  - Generate income for the local authority through recycling credits and for the town/parish councils through Adopter agreements.
  - Look out for a survey to be circulated to express interest in joining the Bottle Bank scheme.
  - Volunteers are being sought to be interviewed for a Town and Parish Councillor recruitment video. Contact [Ella.wilkinson@southnorfolkandbroadland.gov.uk](mailto:Ella.wilkinson@southnorfolkandbroadland.gov.uk) if you are interested.

The online Town and Parish Council Forum meetings will continue to be held monthly. The meetings are now recorded and will be circulated. The next meeting is on Wednesday 7 August at 2.00 pm to feature a presentation on Natural Flood Management.

An in-person Town and Parish Forum Summit meeting will be held on 13 November 9.30 am - 12.30 pm at the Horizon Centre council offices. Please forward any agenda item suggestions to Andy Sexton:  
[andy.sexton@southnorfolkandbroadland.gov.uk](mailto:andy.sexton@southnorfolkandbroadland.gov.uk)

(Submitted by Cllr Jan Davis and Cllr Eleanor Laming on 14/7/24)

## COUNTY COUNCILLOR REPORT JULY 2024

### **Norwich Western Link planning application**

The planning application for the Norwich Western Link is now available. The Norwich Western Link is a 3.8 mile dual carriageway to connect the Broadland Northway from the A1067 Fakenham Road to the A47 west of Norwich.

[View, or comment on, the Norwich Western Link planning application FUL/2024/0022.](#)

### **New Business Board seeks members to boost Norfolk's economy**

Experienced and influential members of the local business community have been given the opportunity to join the Norfolk Business Board.

The new board is looking for candidates who are interested in enhancing skills in the county and boosting the local economy.

The new board has been created following the integration of New Anglia Local Enterprise Partnership (LEP) into Norfolk County Council and Suffolk County Council.

The board will meet 4-6 times a year and work closely with partners such as district councils, neighbouring counties and national economic and trade bodies.

Norfolk Business Board representatives will:

- Be responsible for shaping the economic growth agenda for the county
- Use their expertise to shape and influence strategic thinking, policy, and funding decisions for the county
- Be a voice for industry to advocate across sectors, geographies, and business types. This will be at a local and, when required, national level.
- Help us to create an environment where local business can flourish and grow the economy

Further information about the role is available. [Visit the Norfolk Business Board representative recruitment page.](#)

### **Construction on long-awaited Long Stratton bypass begins following funding announcement**

The main construction work on the new bypass for Long Stratton has begun, following the approval of the full business case from government. This follows the preparatory works undertaken over the last month.

Construction of the road is expected to take 18 months, with the road expected to open by the end of 2025. The work will be undertaken by Octavius Infrastructure Limited who were appointed as the main contractor in January 2024.

The proposed new A140 bypass will be a single carriageway road that will provide a new roundabout junction at Church Lane to the north, extending from this junction on the east side of Long Stratton going south for approximately 3.9km, where it will re-join the existing A140 near Oakside farm.

The current estimated overall cost of the bypass is approx. £46.9m with funding primarily sourced from central government, a £14.5m commitment from the Greater Norwich Growth Board, local developer contributions and Community Infrastructure Levy (CIL).

Norfolk County Council has worked in collaboration with South Norfolk Council (SNC), Norfolk Homes Ltd and Norfolk Land Ltd to develop proposals for the long-awaited bypass, which was granted full planning permission by South Norfolk Council in September 2023.

### **Norfolk Libraries – Summer Reading Challenge 2024**

The Summer Reading Challenge is a highly successful national programme aimed at maintaining or improving the literacy of 4-11-year-olds over the long summer break. It's key to our strategy in supporting children to become more confident readers and is a tool to promote the benefits of reading to families.

Last year 11,261 children joined the Summer Reading Challenge in Norfolk (an increase of 27% on the previous year) and this year we hope that number will grow even more.

This year's theme is 'Marvelous Makers' and is about creativity. It has been developed by The Reading Agency in partnership with Create, a leading arts charity, and public libraries.

Children are being encouraged to explore new books and stories while taking part in free library activities - from arts and crafts to music, dance and more. There is a booklist for inspiration, but the emphasis this year is on the fact that children can read anything they like - from comics to recipe books - to take part in the challenge and collect rewards for their reading.

The library service recommends reading around six different books, but children can set their own reading goals. There is also a mini-challenge available so that pre-school children don't miss out.

### **Sleep Awareness Campaign aims to improve sleep and boost health for young people**

Norfolk County Council has launched a new Sleep Awareness Campaign which highlights the importance of good sleep for health and wellbeing in young people.

Specifically targeting those aged 14 to 25, it focuses on three themes including mobile phones, exercise, and natural light, providing tips for getting a good night's sleep and offering a range of resources to help achieve better quality sleep.

Evidence shows a link between sleep deprivation and depression and reduced mental wellbeing, which is particularly prevalent amongst young people. Adolescents should achieve between nine to ten hours of sleep every night, but early school starts and later bedtimes often mean young people are getting much less than the recommended level.

For more information and to access all the available tools and resources to support better sleep, visit [www.fylnorfolk.nhs.uk/sleepbetter](http://www.fylnorfolk.nhs.uk/sleepbetter)

### **More buses between Norwich and the north of Norfolk thanks to bus service improvement plan**

Residents living in the North of the county are set to benefit from the latest bus service improvements which will see more frequent buses, and later buses, operating between Norwich and Cromer/Sheringham and Holt.

The increased services, which are all operated by Sanders Coaches, began on 2<sup>nd</sup> June and are funded by money that Norfolk County Council secured from the Department for Transport (DfT).

Improvements include:

- A later bus back from Norwich on the X55 service at 22:40 to allow a way back to North Walsham after evenings out in the city.
- Coupled with an increased frequency to the X44/44A service which operates between Sheringham and Norwich a new fast service X41 will be added and this will allow buses to run every half an hour throughout the day Monday to Saturday between Aylsham and Norwich previously every 45 minutes. This benefits those living on route in places such as Aylsham Marsham Hevingham St Faiths and Hellesdon.
- Extra buses on the fast X40 and new X41 journeys will get you to the City or Coast where you can join other services to explore Norfolk further.
- X41 fast buses will serve 3 stops in Aylsham - Burgh Road - Tesco and Norwich Road.
- With the introduction of the X41 from Burgh Road off peak 43 service buses will now serve the west of Aylsham travelling from Willow Park - via Cawston road then Norwich road on route to Norwich.

This is one of a number of service enhancements which are being funded by the £49.55 million funding which Norfolk County Council was successful in securing from the Department for Transport (DfT) to use on improving bus services across the County over the next three years.

Approximately £12 million of the funding has been allocated to provide new or expanded bus routes and increase service frequencies on key routes, including more evening and weekend services.

### **Norfolk celebrates 500 refugees resettled**

Norfolk is celebrating the milestone of helping over 500 refugees build new lives in the county over the past seven years.

Since 2017, 501 refugees have been resettled in Norfolk with help from Norfolk County Council's People from Abroad Team. These individuals have built new, independent lives in Norfolk, safe from the persecution they were forced to flee.

They have settled in Norfolk since the opening of the Syrian Vulnerable Persons scheme in February 2017, which was subsequently incorporated into the government's UK Resettlement Scheme that continues to support refugees. The individuals resettled in Norfolk were referred to the United Kingdom by the United Nations High Commission for Refugees. As part of these schemes, work to support these refugees is funded by the UK government and is carried out by Norfolk County Council in collaboration with all seven district, borough and city councils, health and voluntary sector partners.