

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 17th November 2022 at 7pm at Cantley Village Hall**

Present: Steve Bennett (Vice-Chair)
Kevin Francis
Peter Key
Norma Knight
Jan Davis (also District Cllr)

Also present: Melanie Eversfield, the Clerk, and 1 resident of the Parish

1. Public Forum

District Cllr J Davis and District Cllr E Lamings had circulated a report before the meeting.

2. Apologies

Apologies were received and accepted from Cllrs D Machin and B Pawsey. County Councillor A Proctor and District Cllr E Lamings also sent their apologies.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 20th October 2022.

The minutes of the meeting were **agreed** as an accurate record and signed by the Vice-Chair.

5. Urgent Items to be raised through the Chair

It was noted that Cantley Village Hall has been successful in its first round of funding for a new village hall. It has been invited to submit a full application by 14th December. The Parish Council agreed to give its support for the idea of a new hall.

6. Matters Arising

- a) Network Rail – Cllr J Davis had previously emailed an update round to councillors.
- b) Tree and Hedge Planting – Cllr J Davis had previously emailed an update round to councillors.

7. Highways and Transport

- a) It was noted that the Clerk had corresponded with Highways in relation to the Parish Partnership Bid projects. She is awaiting a response.
- b) Cllrs J Davis gave an update in relation to Anglian Water. It was noted no work had taken place as yet. This will be chased.
- c) A discussion took place regarding parking in Langley Road. It was agreed to arrange a meeting with NCC Highways and County Cllr A Proctor.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2023 as of 31st October 2022 was received and noted.
- b) The change to Clerk's salary and back pay was noted.
- c) The following payments were considered and **agreed** that all should be paid by Standing Order:-

Mrs M Eversfield	November Salary & Expenses	£253.32
Mrs M Eversfield	Back Pay	£110.87

9. Ongoing Matters

- a) Limpenhoe Village Green
It was noted that the fencing had not taken place as yet. Further dumping had taken

place and the area is quite overgrown. The Clerk to investigate further options for the site that are within budget and bring back to the Council.

b) Cantley Pond

It was noted NCC Highways had cleared part of the ditch but not all of it had been done. Cllr J Davis to send the Clerk pictures so that she can ask Highways to come and finish the job. The Clerk to also remind the Norwich Fringe Project that they are to come and cut and rake the areas around the pond and bench in the coming weeks.

c) Poors Land

It was noted that the Clerk had exhausted all avenues in relation to the history and future of the Poors Land in Limpenhoe and Southwood. It was agreed that she responds to Rev. Martin Greenland stating that the Parish Council has done all it can.

10. Items for the Next Months Agenda

As per meeting minutes and an update on Cantley Village Hall.

11. Date of Next Meeting

Thursday 15th December 2022 at 7.00pm at Cantley Village Hall.

The meeting closed at 7.50pm

CHAIR