

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Tuesday 15th January 2019 at 7.30pm in Cantley Village Hall.**

Present: Dot Machin (Chair)
Steve Bennett
Kevin Francis
Brenda Pawsey
Mike Smith
Catherine Moore, Interim Clerk

Also present: Four members of the public were in attendance

1. Public Forum

Brenda Pawsey reported that a Christingle was held at St Margarets on 17th December with 120 in attendance. Carols were held at Limpenhoe on the Sunday before Christmas, and 16 attended on Christmas Eve. The village hall was considering hosting a community carols event. Cantley Church expected to spend their full grass cutting grant allocation in 2018/19.

2. Apologies

Apologies for absence were received from Peter Key.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 18th December 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

None.

6. Matters Arising

a) Handyman / Grounds Maintenance

It was noted that Steve Bennett was making contact and setting up meetings with prospective contractors, and further discussion of this would be on the next agenda.

Clerk

b) Closure of Church Road Crossing

Dot Machin reported that she had made contact with the MP, and that a response had been received from the factory saying that this closure did not present a concern to them. Norfolk County Council expressed concern that home-care arrangements should still be able to make access. It was suggested that the project may be behind schedule as the wrong cabling had been installed.

c) Dog Fouling

The Clerk reported that Broadland had suggested that the Council could use the 'Top Dog' campaign. It was **agreed** that the poster would be reviewed at the next meeting.

Clerk

d) Broadband in Cantley

The Clerk reported that the Better Broadband for Norfolk Programme Director had replied saying that 84 properties were expected to have fibre to the premises solutions implemented in early 2020, and that for ten properties there was no solution currently possible.

7. Highways and Transport

Peregrine Close Traffic Island

It was noted that the traffic island bollards had become invisible in the dark again, and

the Clerk noted that the Highways Engineer had ordered replacements. Illuminated ones were too expensive. The Clerk was asked to check whether the factory still cleaned the bollards.

Clerk

Brenda Pawsey asked whether there would be a ticket machine on both platforms at the station in Cantley. It was noted that passengers could still buy tickets on the train, and Tim Drew agreed to raise this at the next Station Adopters meeting. The machine would be card only. An information screen had been put up on the Lowestoft platform and would be working shortly. The new fence was probably permanent and was part of the signal post siting project.

Kevin Francis raised that the white lines and triangle at the Southwood crossroad had worn off and cars were not stopping. The Clerk was asked to send this to Highways.

Clerk

8. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – January 2019	£168.77
HMRC	PAYE – January 2019	£42.00
Came & Company	Insurance	£1,058.12
C Moore	Expenses	£23.04
D Machin	Expenses	£9.70

9. Correspondence

a) Norfolk Local Access Forum

The Clerk noted that the Local Access Forum were looking for new members, and had information to circulated to anyone interested.

b) Maintenance of Diana Tree area

The Clerk read an email from a member of the public offering to help take care of the Diana tree area. It was **agreed** that volunteers for a small group would be an article in the next newsletter.

Clerk

10. Planning

a) Decisions

BA/2018/0313/DEM Cantley Sugar Factory, Station Road, Cantley: 14 metal heavy fuel oil tanks and associated pipework to be demolished and material removed from site to licensed recycling and waste facilities.

PRIOR APPROVAL NOT REQUIRED

11. Ongoing Matters

a) Community Emergency Plan

Jan Davies circulated draft copies of a Plan and briefed the Council on what was involved. He noted that the document would be owned by the Parish Council and that an Emergency Co-ordinator (who did not need to be a councillor) should be appointed. It was **agreed** that the next meeting would appoint the Co-ordinator and Deputies and would look at the draft plan. The Clerk was asked to circulate the draft Plan to councillors.

Clerk
Clerk

12. New Matters

a) None.

13. Items for the Next Months Agenda

None.

14. Date of Next Meeting

The next meeting would be Thursday 21st February 2019, 7pm at Cantley Village Hall.

The meeting closed at 8pm.

CHAIR