

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 13th November 2018 at 7pm in Cantley Village Hall.**

Present: Steve Bennett (Vice Chairman chairing the meeting)
Kevin Francis
Peter Key
Norma Knight
Mike Smith
Catherine Moore, Interim Clerk

Also present: Three members of the public were in attendance

1. Public Forum

A member of the public reported that a sum of £3.60 was owed to the bottle bank company at the Staithe, and asked permission to write a cheque from the Staithe account. This was **agreed**.

A member of the public asked whether there was any progress with the matter of keeping the Church Road railway crossing open, and asked whether the original legal document of closure could be challenged. The Clerk was asked to chase Network Rail for a response to her questions, and was asked to see whether any free legal advice was available to challenge the document.

**Clerk
Clerk**

Norma Knight reported that a large caravan had appeared in Church Road, Limpenhoe and appeared to be lived in. The Clerk was asked to report this to Planning for enforcement.

Clerk

The Clerk read an email which asked when high speed broadband was expected in Cantley. Mike Smith replied that he had spoken with Openreach who had said that there is no immediate prospect of this. The enquirer could be advised of the Symmetris and WiSpire options. The Clerk was asked to contact the Better Broadband for Norfolk Team for an update on this.

Clerk

2. Apologies

Dot Machin and Brenda Pawsey.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 25th October 2018

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

None.

6. Matters Arising

a) Transfer of Website to HugoFox

The Clerk reported that the website had been transferred and the new web address was now up and running.

b) Handyman / Grounds Maintenance

The Clerk had been given copies of the village books and would be contacting local handypersons to see whether anyone wished to undertake work in the village.

Clerk

7. Highways and Transport

Cars on Malthouse Lane

The Chairman reported that the vans had been removed. Steve had met with the Highways Inspector and identified a number of matters which needed resolving. He asked that any issues be passed on, as regular meetings would be set up.

8. Finance

a) It was **agreed** to pay the following:-

C Moore	Salary – November 2018	£168.57
HMRC	PAYE – November 2018	£42.20
Broads Society	Subscription	£16.00
Cantley Village Hall	Hall Hire	£30.00

9. Correspondence

a) Norfolk County Council Budget 2019/20

The consultation was noted.

10. Planning

a) 20181584 Garage adjacent The Grange, Cantley: Conversion of existing garage block into dwelling.

The Council considered the plans, and made no objections. However it was noted that access was a concern as it relied on an unmade private road, and there would be an increase of traffic both during construction and once occupied. However the proposal would tidy up the site.

Clerk

11. Ongoing Matters

a) Closure of Church Road Rail Crossing

This had been covered earlier.

12. New Matters

a) Draft Budget 2019/20

The draft budget was considered. It was suggested that the following matters should be considered for the budget:

- Projector and screen for planning applications
- Contested election contingency
- Staithe insurance and grounds maintenance

Clerk

13. Items for the Next Months Agenda

None.

14. Date of Next Meeting

The next meeting would be Tuesday 18^h December 2018, 7pm at Cantley Village Hall.

The meeting closed at 7.45pm

CHAIR