



Cantley, Limpenhoe and Southwood Parish Council

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk, NR29 5HH

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Clerk to the Council: Mrs Catherine Moore BSC FILCM

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Public,

You are hereby invited to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall, Thursday 16th February 2017, 7pm** for the purpose of transacting the following business:

CE Moore

Parish Clerk, 10th February 2017

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensations**
- 4) **To confirm the minutes of the meeting held on Thursday 19th January 2017**
- 5) **Urgent items to be raised through the Chair**
- 6) **Update on matters arising from minutes**
 - i) Grit Bin, Well Road
 - ii) 30mph Vehicle Activated Sign, Station Road
 - iii) Defibrillator, Cantley Phone Box
- 7) **Highways and Transport**
 - i) Peregrine Close Traffic Island

8) **Finance**

To consider payment of the following:

a) Catherine Moore	Salary – January 2017 (SO)	£167.10*
b) HMRC	PAYE – January 2017	£41.60
c) Friends of Cantley Station	Donation	£100.00

*Standing order £165.00 19.02.17, £2.10 added to expense claim payment

- 9) **Correspondence**
- 10) **Ongoing Matters**
 - a) Crassula in Cantley Pond – update from specialist
- 11) **New Matters**
 - a) Recruitment of Parish Clerk
 - b) Banking Arrangements
 - c) Newsletter Items
 - d) Review Financial Regulations, Standing Orders and Financial Risk Assessment
- 12) **Items for Next Month's Agenda**
- 13) **To confirm date of next meeting, Thursday 16th March 2017 7pm, **Limpenhoe Village Hall****