



# Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

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Clerk to the Council: Mrs Melanie Eversfield

**Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.**

**To members of the Council,**

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall**, **Thursday 13<sup>th</sup> June 2019, 7pm** for the purpose of transacting the following business:

*M Eversfield*

**Parish Clerk**

**8<sup>th</sup> June 2019**

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 16<sup>th</sup> May 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
  - a) Handyman / Grounds Maintenance
- 7) **To confirm Parish Council representative to Cantley Village Hall Committee.**
- 8) **Highways and Transport, if any**
- 9) **Finance**
  - a) To receive and note accounts, budget comparison and bank reconciliation to 31<sup>st</sup> May 2019.
  - b) To consider payment of the following

i) Mrs M Eversfield	Salary & Expenses – June 2019	£206.76 SO
ii) HMRC	PAYE – June 2019	£44.60
iii) ENTUA	Subscription 2019/2020	£5.00
- 10) **Planning**
  - a) 20190576 – Conversion & extensions of outbuildings to form 3 units of holiday accommodation – Manor House, Manor Road, Cantley, NR13 3SE
  - b) To receive decision notice for BA/2019/0126/HOUSEH – Replace outbuildings with garage/workshop – Garden Cottage, Station Road, Cantley.
  - c) To consider receiving future planning applications from the Broads Authority via email.
- 11) **Ongoing Matters, if any.**
  - a) Fencing of Limpenhoe Village Green
  - b) Litter Pick in the Parish
  - c) Cantley, Limpenhoe and Southwood Parish Council Community Emergency Plan.
- 12) **New Matters**
  - a) Future projects in the Parish
- 13) **Correspondence**
  - a) Broads Authority – Flood Management on the Broads Survey – Emailed on 3<sup>rd</sup> June 2019
  - b) Broadland Tree Network – Broadsheet June 2019 – Emailed on 3<sup>rd</sup> June 2019
  - c) Broads Authority – Broads Briefing May 2019 – Emailed on 3<sup>rd</sup> June 2019
  - d) Environment Agency – Draft national flood and coastal erosion risk management strategy for England – Emailed on 3<sup>rd</sup> June 2019
  - e) Broadland District Council – Community Land Trust Workshop on 18<sup>th</sup> July 2019 – Emailed on 3<sup>rd</sup> June 2019
  - f) Broads Authority – Managing the Broads – Emailed on 23<sup>rd</sup> May 2019
  - g) Broads Authority – Adoption of the Local Plan for the Broads – Emailed on 23<sup>rd</sup> May 2019
- 14) **Items for Next Month's Agenda**
- 15) **To confirm date of next meetings: Thursday 18<sup>th</sup> July 2019 at 7. 00pm at Cantley Village Hall**