

## PARISH COUNCIL MEETING AGENDA

(Published 14<sup>th</sup> June 2024)

Cantley, Limpenhoe and Southwood Parish Council  
Thursday 20<sup>th</sup> June 2024 @ 7.30pm at Cantley Village Hall, NR13 3JB

*Anne Tandy*

Clerk to the Council

### To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council for the purpose of transacting the following business:

1. Welcome and apologies for absence
2. To receive declarations of interest on items on the agenda and consider any requests for dispensations
3. To agree the minutes of the minutes of the Annual Parish Council meeting held on 16<sup>th</sup> May 2024
4. To adjourn the meeting for public forum and reports from the District Councillor
5. To report matters arising from the minutes not on the agenda: for information only
  - a. *Limpenhoe Village Green*
6. **Planning**
  - a. To report on planning application **2024/1428** – 4 Cantley Road, Limpenhoe, NR13 3JE  
Front porch and replacement windows
  - b. To note the approval of application **20241227** – Hall Farm, Limpenhoe  
Solar PV development (approx. 150 No) will be installed on a single building, total system capacity will be 76.5kWp on the Southwest facing pitch.
7. **Councillor appointments to outside bodies.**

To note the appointment of Brenda Pawsey to the Limpenhoe Village Hall Committee.
8. **Highways and Transport**
  - a. To hear an update on matters reported to Highways
  - b. To receive the SAM2 report for May 2024.
    - i. To consider the purchase of an additional SAM2 bracket at a cost of £52.00 +VAT and delivery.
    - ii. To consider the purchase of a bracket to angle the device when on Burnt House Road at a cost of £12.00 +VAT and delivery.

## 9. Cantley Staithe Village Green

To consider the purchase and planting of a Silver Birch tree using the Pride in Place funding.

## 10. Cantley Village Hall

- a. To consider the funding grant for grounds maintenance at the village hall for 2023/24.
- b. To note the payment of £100 towards the 80<sup>th</sup> D.Day event.

## 11. Audit

- a. To receive the Internal Auditors report and recommendations
- b. To receive the Annual Governance Statement in 2023/24 Annual Governance & Accountability Return (AGAR)
- c. To consider submission of the Certificate of Exemption
- d. To receive the Statement of Accounts in the 2023/24 AGAR

## 12. Finance

- a. To receive and note the bank reconciliation to May 2024.
- b. To update on the progress of signatories signing up to the online banking system.
- c. To approve the following payments:

Date	Recipient	Description	Amount
30/06/2024	Anne Tandy	Salary – for June 2024	£361.18
20/06/2024	Anne Tandy	Expenses – WAH and travel	£65.17
11/06/2024	Hugo Fox	Website Hosting – Direct Debit	£9.99 +VAT
20/06/2024	Cantley Village Hall	D-Day Event Grant	£100.00
20/06/2024	Tina Newby	Internal Audit	£91.25
20/06/2025	Cantley Village Hall	Hall Hire – Inv no: PCHALLHIRE0524	£36.00

## 13. Correspondence

- Free Training: 09/07/2024 Norwich Community Builder Training
- Subscriber news from Norfolk PTS – May 2024
- Broads Briefing - May 2024
- Broadsheet Edition 231 - June 2024
- Community at Heart Awards 2024 - nominations open
- New post in The Broads Society
- Subscriber news from Norfolk PTS – June 2024

## 14. Items for the Parish Council Meeting's Agenda on **Thursday 18<sup>th</sup> July 2024** at 7.30pm at Cantley Village Hall.