



Cantley, Limpenhoe and Southwood Parish Council

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Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Public,

You are hereby invited to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall, Thursday 19th July 2018, 7pm** for the purpose of transacting the following business:

M J Eversfield

Parish Clerk, 10th July 2018

- 1) **Public Forum**
- 2) **To confirm that Michael Smith has completed the statutory Declaration of Acceptance of Office forms.**
- 3) **To consider apologies for absence**
- 4) **Declaration of interest for items on the agenda and applications for dispensation.**
- 5) **To confirm the minutes of the meeting held on Thursday 21st June 2018.**
- 6) **Urgent items to be raised through the Chair, if any.**
- 7) **Update on matters arising from minutes, if any.**
- 8) **Highways and Transport**
 - a) Beet Factory re. Road Signs and Markings.
- 9) **Finance**
 - a) To consider payment of the following

i) Melanie Eversfield	Salary – June 2018	£171.41
ii) Melanie Eversfield	Expenses for June 2018	£ 8.04
iii) HMRC	PAYE for June 2018	£ 36.43
 - b) To consider annual subscription to East Norfolk Transport Users Association (ENTUA) at a cost of £5.00.
 - c) To consider contract renewal with Norse re. Cantley Village Pond.
- 10) **Correspondence.**
 - a) Norfolk County Council re. Parish Partnership Scheme 2019/2020.
 - b) Norfolk County Council re. Norfolk Minerals and Waste Local Plan Review.
 - c) Cantley & Horning Schools Federation re. Federation Consultation.
- 11) **Planning**
 - a) To consider any planning applications, if any.
 - b) To receive an update from Broadland District Council re. Church Road.
- 12) **Ongoing Matters, if any.**
 - a) Limpenhoe Working Group update.
- 13) **New Matters, if any.**
- 14) **Policies and Procedures**
 - a) To consider and approve Annual Report 2017/2018.
 - b) To confirm that the following policies have been reviewed with no amendments: - Press & Media, Equality, Complaints, Filming at Council Meeting, Health & Safety and Risk Assessments.
 - c) To confirm that the following policies have been reviewed with amendments to reflect General Data Protection Regulations: - Standing Orders and Risk Policy.
- 15) **Items for Next Month's Agenda**
- 16) **To confirm date of next meetings: To be confirmed.**
- 17) **To resolve to pass a formal resolution (under the Public Bodies and Admissions to Meetings Act 1960) to exclude the press and public for the remaining agenda items.**
- 18) **To receive and consider update with regard to maternity leave cover and Locum Clerk.**
- 19) **To receive and consider an update on the Cantley Staithe Trust.**