

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 15th July 2021 at 7.00pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Kevin Francis
Brenda Pawsey
Peter Key
Norma Knight
Jan Davis

Also present: Melanie Eversfield, The Clerk, District Councillors Sue Prutton and Grant Nurden and one resident.

1. Public Forum

District Councillors read their latest report to Council.

It was noted that the Cantley.org website has no one to run it and therefore it would be an agenda item at the September meeting to discuss this.

2. Apologies

Apologies were received and accepted from Steve Bennett

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 17th June 2021

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

a) Manor Barn – It was noted that no further action could be taken on this matter.

b) Yare Grain – It was noted that the Clerk had looked at the previous planning application and what was proposed is not there. The Clerk to seek a site meeting with Planning Enforcement.

Clerk

c) Parish Partnership Bid – It was noted that a faculty will be required for the project to go ahead. The Clerk to work with Revd Greenland on the matter.

Clerk

7. Highways and Transport

Lots of issues were raised which the Clerk will raise with both NCC Highways and Highways England.

8. Finance

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2022 as at 30th June 2021 was received and noted.

b) Subscription to ENTUA for £5.00 per annum was considered and **agreed**.

Clerk

c) Subscribing to Microsoft Office 365 Standard at a cost of £112.80 per annum was considered and **agreed**.

Clerk

d) The following payments were consider and **agreed** that all should be paid by Standing Order:-

Clerk

Mrs M Eversfield
HMRC

Salary July 2021
PAYE July 2021

£267.72
£46.60

9. Planning

a) 20211202 – Demolition of existing garage/store/workshop and erection of two storey coach house – The Old Rectory, Church Road, Limpenhoe NR13 3JB. **NO OBJECTION**

Clerk

b) BA/2021/0847/FUL – Installation of a waste water treatment facility to ensure waste

Clerk

water returning to the River Yare is compliant with the Environment Agency BREF Framework. The installation will comprise of: 1) Anaerobic Digester, 2) Aerobic Digestion, and include associated settlement tanks, pumps and pipework and service buildings – Cantley Sugar Factory, Station Road, Cantley. **Agreed** to seek further information at a meeting with Cantley Sugar.

- c) It was noted that planning application BA/2021/0144/HOUSEH – Single storey extensions to west, east and north elevations and re-positioning of external walls – Belmont, Marsh Road, Limpenhoe has been approved subject to conditions.

10. Correspondence

- a) Town and Parish Council Forum on 20th July 2021. Cllr Davis will attend and report back at the next meeting. **JD**
- b) Community Safety Strategic Plan Consultation. Noted. Engagement tour on 28th July at 11am was also noted.
- c) Broadland District Council Rough Sleepers Count. Noted.

11. Ongoing Matters

- a) Poors Land Trust **Clerk**
The Clerk stated that she is still looking into this.
- b) Cantley Sugar **Clerk**
It was agreed that a meeting with Kimberley would take place on Friday 23rd July at 9.15am.

12. Items for the Next Months Agenda

As per meeting minutes.

Clerk

13. Date of Next Meeting

Thursday 16th September 2021 at 7.00pm at Cantley Village Hall

The meeting closed at 7.50pm

CHAIR