



Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norfolk, NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Limpenhoe Village Hall**, **Thursday 17th October 2019, 7pm** for the purpose of transacting the following business:

M Eversfield

Parish Clerk

10th October 2019

- 1) **Public Forum**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 19th September 2019**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
 - a) Cantley Pond
 - b) Meeting with a Highway's Officer
 - c) Limpenhoe Village Hall Noticeboard
 - d) Local Authority Cluster Meeting Update – To note that Dot Machin attended and notes of the meeting will be distributed when available.
 - e) Future projects in the Parish – To note that a detailed report with all possible findings will be presented at the November meeting.
 - f) Network Rail and Pedestrian Gates response.
- 7) **Highways and Transport, if any**
- 8) **Finance**
 - a) To receive and note accounts, budget comparison and bank reconciliation to 30th September 2019.
 - b) To consider letter from Limpenhoe Village Hall regarding £6,000 grant allocation.
 - c) To consider correspondence from Cantley Village Hall regarding £6,000 grant allocation.
 - d) To consider payment of the following
 - i) Mrs M Eversfield Salary & Expenses – October 2019 £189.31 SO
 - ii) HMRC PAYE – October 2019 £44.60
- 9) **Planning**
 - a) To receive an update regarding Tree Preservation Order at 33 Church Road, Cantley.
- 10) **Ongoing Matters, if any.**
 - a) Fencing of Limpenhoe Village Green
- 11) **New Matters**
 - a) Grey Bin Waste Collections in the Parish
- 12) **Correspondence**
 - a) Broads Authority re. Notification of three planning documents.
 - b) The Shelroy Trust
- 13) **Items for Next Meeting's Agenda**
- 14) **To confirm date of next meetings: Thursday 21st November 2019 at 7.00pm at Cantley Village Hall**